

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
August 13, 2019
4:00 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session on immediately prior to this meeting from 3:30 P.M. to 3:55 P.M. to discuss personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors John M. Marcischak and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; James Horvath, Chief of Police; Jessica Tedrow, Parks & Recreation Director and Bev Small, Recording Secretary. ABSENT: Anthony Spin

ANNOUNCEMENTS:

Be advised that the next meeting of the Chartiers Township Board of Supervisors on August 27, 2019 will convene at 7:00 PM.

VISITORS TIME:

CYPHER & CYPHER – 2018 Audit:

Steven Cypher, CPA and Luke Rayle, CPA presented the 2018 Audit indicating that Chartiers Township is in a healthy financial state. They recommend that the Township consider changing accounting software as a means to alleviate reconciliation of out of balance fund.

Richard Small of 1024 McGovern Road asked the Board for clarification on the proposed Arnold Park plans as a Ballfield as opposed to grading and drainage for use as a multipurpose field that would benefit more usage options.

James Moore of 249 Cherry Avenue asked if the Phase I bids presented were the Lowest bids and Mrs. Noble verified it was the lowest .

DEVELOPERS TIME

1. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the Conditional Letter of Map Revision for the Pennsylvania Trolley Museum as recommended by the Alternate Township Engineer in his letter dated July 24, 2019. All Supervisors voted yes. The motion carried 2-0.

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Friend – No report
Mr. Marcischak –No report
Mr. Spin- Absent - No report

OLD BUSINESS:

1. A motion was made by Mr. Marcischak and seconded by Mr. Friend to table the public hearing on the rezoning request of Richard Caruso at the request of the applicant to rezone a portion of the subject parcel known as Washington County Parcel ID 170-017-00-00-0014-03, until the September 10, 2019 workshop meeting of the Township Board of Supervisors at 4pm. All Supervisors voted yes. The motion carried. 2-0
2. A motion was made by Mr. Marcischak and seconded by Mr. Friend to table the public hearing on the rezoning request of David Jardini at the request of the applicant to rezone the subject parcel 15 West Pike Street from R-2 to C-1 and consider Ordinance No.380 until the September 10, 2019 workshop meeting of the Township Board of Supervisors at 4pm. All Supervisors voted yes. The motion carried. 2-0
3. A motion was made by Mr. Marcischak and seconded by Mr. Friend to award the Base Bid for the Arnold Baseball Field, Phase 1 Rebid to John Zatolla Landscaping of Pittsburgh, PA in the amount of \$95,225.00 in accordance with the public bid opening of August 8, 2019 as recommended by the Township Engineer in her letter dated August 9, 2019. All Supervisors voted yes. The motion carried. 2-0
 - a. A motion was made by Mr. Marcischak and seconded by Mr. Friend to award the Base Bid for the Arnold Baseball Field, Phase I, Add Alternate I for infield drainage to John Zatolla Landscaping of Pittsburgh, PA in the amount of \$61,300.00 in accordance with the public bid opening of August 8, 2019 as recommended by the Township Engineer in her letter dated August 9, 2019. All Supervisors voted yes. The motion carried. 2-0
 - b. A motion was made by Mr. Marcischak and seconded by Mr. Friend to reject all bids for the Arnold Baseball Field, Phase I, Add Alternate II for spreading topsoil to John Zatolla Landscaping of Pittsburgh, PA in the amount of \$40,600.00 in accordance with the public bid opening of August 8, 2019 as recommended by the Township Engineer in her letter dated August 9, 2019. All Supervisors voted yes. The motion carried. 2-0

Note: Mr. Marcischak went on record that topsoil is a definite need after the initial preparation of grading and drainage are complete.

- c. A motion was made by Mr. Marcischak and seconded by Mr. Friend to **reject all bids** for the Arnold Baseball Field, Phase I, Add Alternate III for infield mix to John Zatolla Landscaping of Pittsburgh, PA in the amount of \$23,000.00 in accordance with the public bid opening of August 8, 2019 as recommended by the Township Engineer in her letter dated August 9, 2019. All Supervisors voted yes. The motion carried. 2-0
4. A motion was made by Mr. Marcischak and seconded by Mr. Friend to award the bid for the 2019 Sewer rehabilitation Sewer Lining Contract to Jet Jack of Oakdale, PA in the amount of \$44,215.00 in accordance with the public bid opening of August 8, 2019 as recommended by the Township Engineer in her letter dated August 9, 2019. All Supervisors voted yes. The motion carried. 2-0
5. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the sale of the 2010 Crown Victoria to Janet Riesman of Branford, Connecticut in the amount of \$1,950.00 in accordance with the public bid via Municibid Auction ending August 9, 2019 as recommended by the Township Manager. All Supervisors voted yes. The motion carried. 2-0
6. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the sale of the B50 roller to Steve Parco of Pittsburgh, PA in the amount of \$825.00 in accordance with the public bid via Municibid Auction ending August 9, 2019 as recommended by the Township Manager. All Supervisors voted yes. The motion carried. 2-0
7. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the sale of 205. 60" round nesting tables to Steven Dymeck of Allenwood, PA in the amount of \$636.00 in accordance with the public bid via Municibid Auction ending August 9, 2019 as recommended by the Township Manager. All Supervisors voted yes. The motion carried. 2-0
8. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the sale of 32 metal chairs to Steve Parco of Pittsburgh, PA in the amount of \$60.00 in accordance with the public bid via Municibid Auction ending August 9, 2019 as recommended by the Township Manager. All Supervisors voted yes. The motion carried. 2-0

NEW BUSINESS:

1. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the sanitary sewage holding tank agreement with Marshall E. Graham, Jr. and Dustin M. Graham for 732 Western Avenue in accordance with Township Ordinance No. 185. All Supervisors voted yes. The motion carried. 2-0
2. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the sewage planning module for a sewage holding tank for 178 Meddings Road

and adopt Resolution R-14-19 accordingly. All Supervisors voted yes. The motion carried. 2-0

3. A motion was made by Mr. Marcischak and seconded by Mr. Friend to approve the Right of Entry with Donald Wise for a post and sight distance traffic mirror at 614 Old Hickory Ridge Road. All Supervisors voted yes. The motion carried. 2-0
4. A motion was made by Mr. Marcischak and seconded by Mr. Friend to authorize payment of invoices (General Fund: Checks #33903-33940: \$144,651.31; Revenue Gaming Fund: Checks #1047-1048: \$424.50; Sanitary Sewer Fund: Checks #1287-1292: \$2,675.08; Capital Reserve Fund: Checks #1126 - 1131: \$25,737.26; CTCC Operating Fund: Checks # 1528-1538: \$8,526.53; Liquid Fuels Fund: Check #1058: \$1,744.90; Light/Fire Hydrant Fund: Checks # 2087-2089: \$8,188.31; Local Service Tax Fund: Checks # 1118 -1121: \$13,689.53; Midland Sewer Fund: Check # 1023: \$490.00; Rte. 18 SLE Fund: Check # 1025: \$253.00; Fire Tax Fund: Check # 1007: \$9, 817.99; McClane Farm Road Fund: Check # 1005: \$2,065.00; Developers Escrow Fund: Check# 1078: \$3,124.60; Total All Funds: \$221, 388.01). All Supervisors voted yes. The motion carried 2-0

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – The contractor is reviewing the restoration area for grass planting with a goal for September. Robert Bradford stated that he saw them on site at his property.
2. 2019 Road Program – The Township Engineer provided updates:
 - a. 2018 Victor Paving Contract Schedule –Base stabilization completed.
 - b. Alex Paris (Contract A)–ongoing through the end of next week
 - c. Russel Standard (Contract C) – completed seal coating; PAWC repairing water main break; fog seal will be spread to complete
 - d. Allison Hollow Rejuvenator – Two separate contracts for Rejuvenator and plastic lines as needed.
3. 2019 Sewer Rehab – Lining Project was awarded; excavation bid openings next Thursday; CCTV quotes scheduled for fall.
4. CHJA Rate Amendment/Fee Increase/Planning Module Requirement – Mr. Liekar informed the Board that a mediation hearing is scheduled before Judge Lucas on November 10, 2019.
5. Storm Events/Flooding Follow Up –
 - Road Damage
 - Arden Mines Road Slides–Work is scheduled to begin on Monday, August 19,2019
 - McConnells Mill & Allison Hollow Roads – Status Quo
 - Allison Hollow Road – No Change.

- Resident Flooding (wide spread, including)
 - McClane Farm Road/Grant Opportunity – No updates
- 6. Ballfield Development Drainage – Grading & Drainage Bids addressed under Old Business, Item # 3.
- 7. Arden Sewage Project/CDBG Grant – Gateway is addressing DEP comments and will request an extension for reply.
- 8. Airport Road Bridge – Mr. Liekar will continue his discovery to report at the next meeting.
- 9. Electronics Collection – Mrs. Noble is preparing guidelines, location, date(s) and times for the next meeting regarding a Township courtesy collection for our residents
- 10. Arthur Road Conditions – The Township Engineer reported a fall target date for the Developer to complete the permanent restoration.
- 11. Obstructions in the Right of Way – The Township Solicitor will send a recommendation for the August 27, 2019 meeting.
- 12. LSA Grant – The deadline for submission is moved up to September 25, 2019. There will be further discussion at the August 27, 2019 meeting as to a potential Township wide Act 537 plan submission
- 13. Capital Projects Grant Opportunity – The Township Manager offered Senator Bartolotta's capital grant opportunities to consider projects for submission.
- 14. WCATO Convention – The convention is scheduled for October 10, 2019 at the Hilton Garden Inn at Southpointe. PSATS is having the Fall Forum the same day as well as Friday, October 11, 2019.
- 15. Clean Up Donation Request – Fern Sibert, coordinator of a volunteer roads right of ways clean-up group, submitted a donation request to assist them. Mrs. Noble will have that ready for the agenda at the next meeting.
- 16. License Plate Camera Request:
 - A motion was made by Mr. Marcischak and seconded by Mr. Friend authorizing the purchase of four (4) license plate reader cameras from Emerick Security Systems in the amount of \$1,814.37 as recommended by the Chief of Police in accordance with the Chartiers Township Purchasing Policy. All Supervisors voted yes. The motion carried. 2-0.

17. Meeting Room Tables – This will be prepared for action at the August 27, 2019 meeting.

18. Pressure Washer –

- A motion was made by Mr. Marcischak and seconded by Mr. Friend authorizing the purchase of an Industrial Duty Gas Skid Mount Hot Water Pressure Washer from Grainger via State Contract in the amount of \$4,887.85 as recommended by the Director of Public Works in accordance with the Chartiers Township Purchasing Policy. All Supervisors voted yes. The motion carried. 2-0.

19. Gazebo Railings / Rental Fees:

- A motion was made by Mr. Marcischak and seconded by Mr. Friend authorizing the purchase of one (1) additional section of railing from Play 'N Go for the gazebo at the Community Center to provide a symmetrical appearance with the funds for the cost of the railing come from the CTCC fundraising, monetary donations & resources. All Supervisors voted yes. The motion carried. 2-0

Discussion ensued pertaining to options for establishing fees to cover rental costs based on use and various rental scenarios of the gazebo. This will be discussed further at the upcoming August 27, 2019 meeting.

PUBLIC COMMENT:

Hiland Moore of 1020 McGovern Road expressed his appreciation for the improvements in Allison Park with the walking paths and commended Public Works for their work and upkeep.

Clyde Clendaniel of 328 Windsor Circle asked if something can be done to reduce the drop-off sections along McClane Farm Road. Mr. Jeffries will check that.

ADJOURNMENT:

The meeting adjourned at 4:55 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary